**EXHIBIT/SPONSORSHIP APPLICATION**

A scale with buildings and a city on it

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**AND CONTRACT**

**Location for 2025 ISWM Annual Conference:**

Embassy Suites by Hilton

7610 S. New Braunfels

San Antonio, TX

**Exhibitor:**

Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_ Country: \_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Other Registrant or Attendees: (one with 10’ x 10’)**

Name registering: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Extra Registration (use extra forms) - $300 each.

**Fees:**

The exhibit space will be rented according to the following fee structure (check one): 10% discount if register by January 15, 2025

Members Non-Members

10’ x 10’ Includes one (1) full Conference and $1,800 $2,500

Exposition registration

20’ x 10’ Includes two (2) full Conference and $3,000 $3,500

Exposition registrations

TOTAL FEE $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Selection:**

Select space as shown on the Expo Floor Plan (Contact Ann at ann@iswm.org for available space) . List only one number per choice. 1st choice \_\_\_\_\_\_\_\_ 2nd choice \_\_\_\_\_\_\_\_\_\_

**Promotions:**

Describe in 50 words or less (exactly as you want it to appear in the official promotions) the products, or the services you will be exhibiting. Attach a description to this application or email Ann Crowley at ann@iswm.org.

**Sponsorship:** Please indicate your sponsorship level:

Premier Sponsor: \_\_\_ Platinum - $2,000 \_\_\_ Gold - $1,500 \_\_\_ Silver - $1,000

Coffee Break Sponsor: \_\_\_\_ One Day - $1,000 (2 available)

Wednesday Social Event Sponsor: \_\_\_\_ $1,200

**SPONSORSHIP TOTAL:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Door Prize:**

Will you donate a door prize for the ISWM All Expo Card drawings? \_\_\_ Yes \_\_\_ No

**Payment:**

Booth Fees Total: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sponsorship Total: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Extra Attendees: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TOTAL AMOUNT DUE $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check enclosed (payable to ISWM, US funds only) Check #\_\_\_\_\_\_\_\_\_\_

Credit Card: VISA Master Card American Express

Account No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Exp Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_CCV:\_\_\_\_

Name on Card: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*I authorize ISWM to charge my credit card for the amount indicated above*. *Credit card fee of 3.5% will be charged.*

**Authorization:**

I am an authorized representative of the company with full power and authority to sign and deliver this application. The company listed on this application agrees to comply with all policies, rules, and regulations contained in the Exhibitor Prospectus and all policies, rules, and regulations adopted after publication of the prospects, which we accept as part of the agreement.

Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Accommodations:**

Room rates at Embassy Suites by Hilton, 7610 S. New Braunfels, San Antonio, TX are $199 per night Sunday through Thursday plus taxes and fees. The room rate includes parking and breakfast. The cut-off date for room reservations at the group rate at Embassy Suites is January 17, 2025. To make reservations guests can call:  210-534-1000 or use booking link (ctrl enter): [2025 International Society of Weighing and Measurement](https://www.hilton.com/en/book/reservation/deeplink/?ctyhocn=SATBBES&groupCode=CES901&arrivaldate=2025-02-16&departuredate=2025-02-17&cid=OM,WW,HILTONLINK,EN,DirectLink&fromId=HILTONLINKDIRECT) SRP code- 901, Reservation phone number 1-800-774-1500.

Please use the **reservation code to obtain the discount and your reservation count toward the ISWM’s commitment for room reservations**. All ISWM Annual Convention guests will receive basic Wi-Fi in guest rooms and meeting space, complimentary parking, breakfast for hotel guests, and evening reception for hotel guests. The motel is providing a private breakfast room for our group.

**Cancellation Policy:**

A written cancellation notice is required and must be received in writing by January 17, 2025. A 25% service fee will be retained on all cancellations. No refunds will be given after Friday, January 17, 2025.

**Special Services:**

The International Society of Weighing & Measurement supports the Americans with Disabilities Act, which promotes public accessibility for disabled people. If you require special equipment or services, please attach a written description of your needs. We will contact you in advance to ensure your needs are met.

**GOT QUESTIONS?**

Contact Ann Crowley for answers:

Address: P.O. Box 148474

Nashville, TN 37214

Phone: 715-651-9123

Email: [ann@iswm.org](mailto:ann@iswm.org)

Return signed application and payment to:

International Society of Weighing & Measurement

P.O. Box 148474

Nashville, TN 37214

PH: (715) 651-9123

Email: [ann@iswm.org](mailto:ann@iswm.org)

A floor plan of a building

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